



Dear Colleague:

At the request of several employees, a Payroll Deduction option for the *South Jersey Catholic Ministries Appeal* has been in effect for a few years. Once again, any employee who wishes to take advantage of this most worthwhile campaign may complete the form below. Forms can be *forwarded to the Development Office* at any time. Unless otherwise indicated below, the deduction will begin in the next payroll period after receipt of the form.

**PAYROLL DEDUCTION AUTHORIZATION**

I hereby authorize the Diocese of Camden to withhold from my pay a donation to the **2024 SOUTH JERSEY CATHOLIC MINISTRIES APPEAL:**

I understand this donation will be deducted from every pay, in the amount of \$ \_\_\_\_\_, starting with the pay date of \_\_\_\_\_, and ending: \_\_\_\_\_ until I notify, in writing, the payroll office to stop the deduction. \_\_\_\_\_ until \_\_\_\_\_. \_\_\_\_\_ with the final pay of the calendar year (12/27/2024).

Please check one box:

- This donation equals a total deduction of \$ \_\_\_\_\_ .
- This donation, with the number of payroll deductions, is circled on the chart below.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Date: \_\_\_\_\_

Parish to receive credit: \_\_\_\_\_

Parish City: \_\_\_\_\_

My Office and Extension: \_\_\_\_\_

*Sample deduction chart for gift consideration:*

<b>Gift Amount</b>	<b>10 Payroll Deductions</b>	<b>20 Payroll Deductions</b>
\$5,000	\$500 per pay	\$250 per pay
\$2,500	\$250 per pay	\$125 per pay
\$1,500	\$150 per pay	\$75 per pay
\$1,000	\$100 per pay	\$50 per pay
\$500	\$50 per pay	\$25 per pay
\$250	\$25 per pay	\$12.50 per pay
\$150	\$15 per pay	\$7.50 per pay